



Charles L. Sommers Alumni Association, Inc.

“Red Renner Memorial” Work Week

May 6th –10th, 2021

Work Week Checklist

- Be a member of the Charles L. Sommers Alumni Association, Inc. (SAA). ([Join online here.](#))
- Registered to volunteer. ([Register here.](#))
- Completed or agreed to all “**Volunteer Requirements**” (*See Page 2*).
 - Youth Protection Training
 - Annual Health and Medical Record
 - Health Screening
 - Facial Covering
- Reviewed the “**Work Week Information**” (*See Pages 3-4*).

Volunteer Coordinator

Our volunteer coordinator Dick Shank may be reached at richard.shank@comcast.net or (612) 859-7268. Please call if trying to reach Dick after Wednesday, May 5th.

Volunteer Requirements

1) Youth Protection Training Requirement

You must have completed the Boy Scouts of America's "Youth Protection Training" within 24-months of your planned departure day from Northern Tier. Print and bring the certificate with you.

Take Youth Protection Training: Go to www.scouting.org/training/youth-protection/. You do not need to be a member of the Boy Scouts of America to take this training.

2) Annual Health and Medical Record (AHMR) Requirement

Complete a Boy Scouts of America "Annual Health and Medical Record" form. [Download the form here.](#) An [instruction handout](#) explains the form.

- **If staying less than 72-hours:** You must complete **Parts A and B** of the form yourself. In this situation, you must depart within 72-hours from your arrival at Northern Tier. No medical exam is required.
- **If staying more than 72-hours:** You must complete **Parts A and B** yourself, and for **Part C** have a medical exam completed and signed by a certified and licensed physician (MD, DO), nurse practitioner, or physician assistant.

An AHMR is valid through the end of the 12th month from the date it was completed and medical exam administered. For example, a medical exam administered August 1, 2019, would be valid until August 31, 2020.

3) Health Screening Requirement

Complete the "[Pre-Event Medical Screening Checklist](#)" before leaving for your trip. People are not allowed on the property if they are potentially symptomatic.

Do not come:

- If you are not in good health or in a [higher-risk category](#) as defined by the CDC.
- If within 14-days of your arrival you have been sick or possibly exposed to COVID-19.

4) Facial Covering Requirement

You are **required** to wear a face covering while in common areas, or when unable to social distance. It must cover the nose and mouth. Options include a traditional cloth face mask, buff, neckerchief, neck gaiter, face shield, etc.

CDC is advising the use to slow the spread of the virus, and help prevent spread by people who do not know they have the virus.

If you are unwilling to follow the requirement, do not come.

Work Week Information

Arrival and Check-in

Arrivals starting Thursday, May 6th with departure by the morning of Monday, May 10th.

Follow all signage at the entry. You may be directed to call a phone number on arrival to complete a health screening. Do not enter until these steps are complete.

Arrivals are from 9am to 5pm each day. If arriving late, make advance arrangements or lodge elsewhere for the night.

Please check-in with Dick Shank when you arrive. Inquire at the Sandy Bridges Program Center (dining hall) or the administration building for his location.

Parking

Vehicles should be parked in the staff parking lots off Moose Lake Road (not the large parking lot by the "Welcome Cabin" for crews). For everyone's safety, please limit vehicle traffic to only when dropping off and picking up gear at your cabin.

Housing

A cabin will be assigned when you check in. You will be staying in a bunkhouse (known as "off-water" or "trail staff" cabins). To manage social distancing, your cabin may be assigned. You may also bring your own tent. You will need to bring your own bedding and towel. When departing please help by sweeping out your cabin and place trash in the trashcan.

Meals

Times for meals served at Northern Tier generally are 7 am, noon, and 5:30 pm. Please arrive promptly so you don't miss any announcements. Depending on circumstances, "take away" meals may be used where you eat elsewhere.

What to Bring

- BSA Youth Protection Training certificate
- BSA Annual Health and Medical Record (AHMR) form
- Face coverings
- Hand sanitizer
- Bedding (pillow, sleeping bag or blanket(s) & sheets). *The average low in May is 39°.*
- Shower supplies including towel and shower shoes (sandals)
- Personal items and medication
- Clothing, including jacket and rain jacket
- Work clothes (including for painting), and gloves
- Sunglasses and hat
- Flashlight
- Water bottle
- Sunscreen and bug spray

Please Remember...

- Let's leave a positive impression for future generations of alumni! It's a privilege to be back at Northern Tier as a guest.
- Tobacco (including electronic cigarettes or vaporizers) is only allowed in a designated area. See a staff member for the location. Alcohol and illicit drugs are not allowed.
- When either launching a boat from Northern Tier or using Northern Tier equipment, you must follow BSA policies including wearing a Personal Flotation Device (PFD). If Northern Tier equipment is used you must follow BSA requirements including having a "buddy boat" and advising the administration office of your expected route and return time. Day permits for the BWCAW will be available, and must be used if entering the Boundary Waters (anywhere east from the landing).
- Animals including dogs (except service animals) are not allowed. If you are interested in bringing your pet, we recommend making housing arrangements at a neighboring property.