



Charles L. Sommers Alumni Association, Inc.

## “Red Renner Memorial” Work Week

May 14<sup>th</sup> –22<sup>nd</sup>, 2022

### Work Week Checklist

- Be a member of the Charles L. Sommers Alumni Association, Inc. (SAA). ([Join online here.](#))
- Registered to volunteer. ([Register here.](#))
- Completed or agreed to all “**Volunteer Requirements**” (See Page 2).
  - Youth Protection Training
  - Annual Health and Medical Record
  - Health Screening
  - Facial Covering
- Reviewed the “**Work Week Information**” (See Pages 3-4).

### Volunteer Coordinator

Our volunteer coordinator Dick Shank may be reached at [richard.shank@comcast.net](mailto:richard.shank@comcast.net) or (612) 859-7268. Please call if trying to reach Dick after Friday, May 13<sup>th</sup>.

# Volunteer Requirements

## 1) Youth Protection Training Requirement

You must have completed the Boy Scouts of America's "Youth Protection Training" within 24-months of your planned departure day from Northern Tier. Print and bring the certificate with you.

**Take Youth Protection Training:** Go to [www.scouting.org/training/youth-protection/](http://www.scouting.org/training/youth-protection/). You do not need to be a member of the Boy Scouts of America to take this training. Plan for an hour to complete the training and tests.

## 2) Annual Health and Medical Record (AHMR) Requirement

Complete a Boy Scouts of America "Annual Health and Medical Record" form. [Download the form here](#). An [instruction handout](#) explains the form.

- **If staying less than 72-hours:** You must complete **Parts A and B** of the form yourself. In this situation, you must depart within 72-hours from your arrival at Northern Tier. No medical exam is required.
- **If staying more than 72-hours:** You must complete **Parts A and B** yourself, and for **Part C** have a medical exam completed and signed by a certified and licensed physician (MD, DO), nurse practitioner, or physician assistant.

An AHMR is valid through the end of the 12<sup>th</sup> month from the date the medical exam was administered. For example, a medical exam administered on August 1, 2019, would be valid until August 31, 2020.

## 3) Health Screening Requirement

Complete the "[Pre-Event Medical Screening Checklist](#)" before leaving for your trip. People are not allowed on the property if they are potentially symptomatic.

## 4) Facial Covering Requirement

At Northern Tier, you are **required** to wear a face-covering while in common areas. It must cover the nose and mouth. Minimally a two-layer cotton mask or a traditional surgical mask.

If you are unwilling to follow the requirement, do not come.

# Work Week Information

## Arrival and Check-in

Volunteer activities will focus on the weekends of **May 14-15** and **May 21-22**. We ask that you volunteer for at least one of the weekends. You may extend your volunteer time into the week in-between.

Arrivals begin on Friday, May 13th (**after 3 pm**), with departure by the morning of Monday, May 23rd. You may arrive between 9 am to 5 pm each day. If arriving late, make advance arrangements or lodge elsewhere for the night.

Please check in with Dick Shank when you arrive. Inquire at the Sandy Bridges Program Center (dining hall) for his location.

## Parking

Vehicles should be parked in the staff parking lots off Moose Lake Road (not the large parking lot by the “Welcome Cabin” for crews). Limit vehicle traffic to dropping off and picking up gear at your cabin.

## Housing

A cabin will be assigned when you check-in. You will be staying in a bunkhouse (known as “off-water” or “trail staff” cabins). You may bring your tent instead. You will need to bring bedding and a towel. When departing, sweep out your cabin and place trash in the trashcan.

## Meals

Times for meals served at Northern Tier generally are 7 am, noon, and 5:30 pm. Announcements and project planning occur at breakfast.

## What to Bring

- BSA Youth Protection Training certificate
- BSA Annual Health and Medical Record (AHMR) form
- Face coverings
- Hand sanitizer
- Bedding (pillow, sleeping bag or blanket(s) & sheets). *The average low in May is 39°.*
- Shower supplies, including towel and shower shoes (sandals)
- Personal items and medication
- Clothing, including jacket and rain jacket
- Work clothes (including for painting), and gloves
- Sunglasses and hat
- Flashlight
- Water bottle
- Sunscreen and bug spray

## **Please Remember...**

- Let's leave a positive impression on future generations of alumni! It is a privilege to be back at Northern Tier as a guest.
- Tobacco (including electronic cigarettes or vaporizers) is only allowed in a designated area. See a staff member for the location. Alcohol and illicit drugs are not allowed.
- When either launching a boat from Northern Tier or using Northern Tier equipment, you must follow BSA policies, including wearing a Type III Personal Flotation Device (PFD). If Northern Tier equipment is used you must follow BSA requirements, including having a "buddy boat" and advising the administration office of your expected route and return time. Day permits for the BWCAW will be available and must be used if entering the Boundary Waters (anywhere east of the landing).
- Animals, including dogs (except service animals), are not allowed. If you are interested in bringing your pet, we recommend making housing arrangements at a neighboring property.